



Melton
Borough
Council

General Exception Notice

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

Decision to be taken and by whom

Portfolio Holder for Housing & Communities

Reasons why this is Key Decision

Authority to appoint from the Regional Construction Framework (Lot 4) as procured through the SCAPE contracting authority for works in respect of Fire Safety and Risk Assessments up to an aggregate value £250,000.

Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Award of the contract is time critical. The Council was served with a notice on 18th July 2019 which detailed a number of action required in respect of Fire Safety. The actions required scoping before a contractor could be sourced. Consequently this left little time for notice to be given on the forward plan and/or a protracted procurement process. Appointing from a framework means the procurement criteria has already been satisfied. The actions are required to be completed by the 28th October 2019 so appointing a contractor forthwith is imperative.

List of documents submitted to the decision-maker

Completed Portfolio Holder Decision Record

Part of the Constitution authorising the decision

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter Three –Procedure Rules)

In accordance with those rules it is confirmed that:

- Notice in writing has been provided to the Chair of Scrutiny Committee.
- Copies of this notice have been made available to the public at the Council Offices and on the Council's website; and
- The decision will not be made until at least 5 clear days have elapsed since the above bullet points were complied with.

Notice must be given in the first instance to the Chair of the Scrutiny Committee.

The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chair of the Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Offices and the decision being taken).

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.